

**HARPER ADAMS UNIVERSITY**

**Health and Safety Policies**

**Animals/domestic pets on Campus: Our Policy**

**Version: v004**

**Date: August 2022 – due for renewal August 2025**

**1. Introduction**

**Authorised Areas:** those areas of the campus that HAU has informed the Authorised Handler may be accessed by the animal in question.

**Authorised Handler:** the owner, member of staff or third party who has been given authority by HAU for the animal to be present on campus.

**Care Plan:** a plan prepared by the Authorised Handler setting out inoculation schedule, public liability insurance details and other arrangements for the care of including any day-care arrangements, names of any other Authorised Handlers and third-party contacts in case of emergencies.

**Disabled Person:** as defined in the Equality Act 2010 - a person who has a physical or mental impairment that has a substantial and long-term negative effect on that normal daily activities. We recognise our duty to make reasonable adjustments in our approach to or provision of education to ensure that our services are accessible to disabled people as well as everybody else.

**Pets:** an animal belonging to a person that may provide comfort but has not been trained to assist a Disabled Person with the effects of the disability or activities of daily living. We do not currently allow Pets in the workplace, in student accommodation or to be brought onto campus.

**Therapy and Support Animals:** (also known as an emotional support animal): an animal that provides emotional support or passive comfort as part of a programme of treatment that alleviates one or more of the identified symptoms or effects of disability. Unlike Assistance Dogs, a Therapy Animal does not assist a person with a disability with activities of daily living, nor does it accompany a person with a disability at all times.

**Working Animals (Dogs/cats) for Training Purposes:** animals (dogs/cats) that are used by staff for their teaching duties in the Animal Health, Welfare and Behaviour Department. In addition, there may be animals belonging to charities, such as Pets as Therapy and Hilbrae Rescue, for both teaching purposes and during examination periods. These Working Animals have been familiarised with being handled by various people, without their owner necessarily being present.

Working Animals may also be used by HAU undergraduate and postgraduate students for their research projects which are based in/immediately surrounding the Veterinary Services Centre/Veterinary Education Centre/Companion Animal House.

### 3. Animals on Campus - Process

Requests to bring any animal on to the HAU campus should be made in the first instance to the Health and Safety Manager. This request **must** be made in advance of any planned visit. Prospective students wishing to bring an Assistance Dog should make this known as soon as possible to the Disability & Learner Support Services ([LearnerSupport@harper-adams.ac.uk](mailto:LearnerSupport@harper-adams.ac.uk)). They should be aware that a request to be accompanied by an Assistance Dog may also affect any accommodation application (see Process for Assistance Dogs below) as suitable accommodation is limited.

All requests will be considered on a case-by-case basis. Permission will be granted wherever possible but may be subject to particular conditions and access will be limited to Authorised Areas. We reserve the right to withdraw permission if those c

The use of Working Animals should be authorised by the relevant Head or Associate Head of the Department. All working animals will have completed animal behaviour training to an acceptable standard and be fully insured against public liability. Approved Working Animals are only permitted to access Authorised Areas for training and teaching purposes and to the place of work.

In all cases the Authorised Handler is responsible for the welfare and behaviour of the animal. Authorised Handlers must ensure animals are kept on leads or otherwise under control at all times and are not allowed into any other buildings or onto playing fields other than Authorised Areas. The Authorised Handler is responsible for collecting and properly disposing of animal waste.

The Authorised Handler will ensure animals are secured in an appropriate and secure place when it is not considered appropriate to leave an animal unaccompanied for long periods of time. If this is unavoidable, the Authorised Handler should make arrangements with a third

HAU conforms to the RSPCA recommendations that animals should not be left alone in parked vehicles. Any person choosing to do this should consider their actions very carefully as they could be fined or prosecuted by the RSPCA (under the Animal Welfare Act 2006) if they do not

further enquiries should be directed to, the Conference Team ([SCCO@harper-adams.ac.uk](mailto:SCCO@harper-adams.ac.uk)) for full details and availability.

All Assistance Dogs intending to remain on campus for longer than a one-day visit will be subject to an assessment by our trained staff to ensure the Assistance Dog can reliably show appropriate behaviour around other animals, staff and students and can be left alone for short periods of time without being caused distress.

Assistance Dogs

## Guide for Assistance Dogs Owners

### Responsibilities

When Assistance Dogs are in HAU properties, their owner or other Authorised Handler must comply with the following:

**Information:** Assistance Dog owners shall provide information about the animal and its tasks/duties, if reasonably requested by HAU Staff. In the event that an Assistance Dog is accepted to reside in HAU accommodation, the information given about the Assistance Dog would need to be circulated to other residents.

**Identification:** Assistance Dog owners must ensure that their Assistance Dogs are clearly identifiable by the use of special collars, harness and/or ID tags when on duty.

**Insurance:** Assistance Dog owners are responsible for ensuring that their Assistance Dogs are covered by full public liability insurance.

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**Removal of Assistance Dog:** HAU reserves the right to remove or bar entry to an Assistance Dog when it poses a direct threat to the health and safety of others. Unresolved animal misbehaviour, such as continuous barking and scratching doors or flooring, may also provide grounds for removal, after all reasonable measures have been taken to address this. In this situation, no less than two weeks would be given to the owner, to make alternative accommodation arrangements.

**Damage;** Assistance Dog owners are responsible for any damage to individuals or HAU property. ~~ss Property (q), (r), (s), (t), (u), (v), (w), (x), (y), (z), (aa), (ab), (ac), (ad), (ae), (af), (ag), (ah), (ai), (aj), (ak), (al), (am), (an), (ao), (ap), (aq), (ar), (as), (at), (au), (av), (aw), (ax), (ay), (az), (ba), (bb), (bc), (bd), (be), (bf), (bg), (bh), (bi), (bj), (bk), (bl), (bm), (bn), (bo), (bp), (bq), (br), (bs), (bt), (bu), (bv), (bw), (bx), (by), (bz), (ca), (cb), (cc), (cd), (ce), (cf), (cg), (ch), (ci), (cj), (ck), (cl), (cm), (cn), (co), (cp), (cq), (cr), (cs), (ct), (cu), (cv), (cw), (cx), (cy), (cz), (da), (db), (dc), (dd), (de), (df), (dg), (dh), (di), (dj), (dk), (dl), (dm), (dn), (do), (dp), (dq), (dr), (ds), (dt), (du), (dv), (dw), (dx), (dy), (dz), (ea), (eb), (ec), (ed), (ee), (ef), (eg), (eh), (ei), (ej), (ek), (el), (em), (en), (eo), (ep), (eq), (er), (es), (et), (eu), (ev), (ew), (ex), (ey), (ez), (fa), (fb), (fc), (fd), (fe), (ff), (fg), (fh), (fi), (fj), (fk), (fl), (fm), (fn), (fo), (fp), (fq), (fr), (fs), (ft), (fu), (fv), (fw), (fx), (fy), (fz), (ga), (gb), (gc), (gd), (ge), (gf), (gg), (gh), (gi), (gj), (gk), (gl), (gm), (gn), (go), (gp), (gq), (gr), (gs), (gt), (gu), (gv), (gw), (gx), (gy), (gz), (ha), (hb), (hc), (hd), (he), (hf), (hg), (hh), (hi), (hj), (hk), (hl), (hm), (hn), (ho), (hp), (hq), (hr), (hs), (ht), (hu), (hv), (hw), (hx), (hy), (hz), (ia), (ib), (ic), (id), (ie), (if), (ig), (ih), (ii), (ij), (ik), (il), (im), (in), (io), (ip), (iq), (ir), (is), (it), (iu), (iv), (iw), (ix), (iy), (iz), (ja), (jb), (jc), (jd), (je), (jf), (jg), (jh), (ji), (jj), (jk), (jl), (jm), (jn), (jo), (jp), (jq), (jr), (js), (jt), (ju), (jv), (jw), (jx), (jy), (jz), (ka), (kb), (kc), (kd), (ke), (kf), (kg), (kh), (ki), (kj), (kk), (kl), (km), (kn), (ko), (kp), (kq), (kr), (ks), (kt), (ku), (kv), (kw), (kx), (ky), (kz), (la), (lb), (lc), (ld), (le), (lf), (lg), (lh), (li), (lj), (lk), (ll), (lm), (ln), (lo), (lp), (lq), (lr), (ls), (lt), (lu), (lv), (lw), (lx), (ly), (lz), (ma), (mb), (mc), (md), (me), (mf), (mg), (mh), (mi), (mj), (mk), (ml), (mm), (mn), (mo), (mp), (mq), (mr), (ms), (mt), (mu), (mv), (mw), (mx), (my), (mz), (na), (nb), (nc), (nd), (ne), (nf), (ng), (nh), (ni), (nj), (nk), (nl), (nm), (nn), (no), (np), (nq), (nr), (ns), (nt), (nu), (nv), (nw), (nx), (ny), (nz), (oa), (ob), (oc), (od), (oe), (of), (og), (oh), (oi), (oj), (ok), (ol), (om), (on), (oo), (op), (oq), (or), (os), (ot), (ou), (ov), (ow), (ox), (oy), (oz), (pa), (pb), (pc), (pd), (pe), (pf), (pg), (ph), (pi), (pj), (pk), (pl), (pm), (pn), (po), (pp), (pq), (pr), (ps), (pt), (pu), (pv), (pw), (px), (py), (pz), (qa), (qb), (qc), (qd), (qe), (qf), (qg), (qh), (qi), (qj), (qk), (ql), (qm), (qn), (qo), (qp), (qq), (qr), (qs), (qt), (qu), (qv), (qw), (qx), (qy), (qz), (ra), (rb), (rc), (rd), (re), (rf), (rg), (rh), (ri), (rj), (rk), (rl), (rm), (rn), (ro), (rp), (rq), (rr), (rs), (rt), (ru), (rv), (rw), (rx), (ry), (rz), (sa), (sb), (sc), (sd), (se), (sf), (sg), (sh), (si), (sj), (sk), (sl), (sm), (sn), (so), (sp), (sq), (sr), (ss), (st), (su), (sv), (sw), (sx), (sy), (sz), (ta), (tb), (tc), (td), (te), (tf), (tg), (th), (ti), (tj), (tk), (tl), (tm), (tn), (to), (tp), (tq), (tr), (ts), (tt), (tu), (tv), (tw), (tx), (ty), (tz), (ua), (ub), (uc), (ud), (ue), (uf), (ug), (uh), (ui), (uj), (uk), (ul), (um), (un), (uo), (up), (uq), (ur), (us), (ut), (uu), (uv), (uw), (ux), (uy), (uz), (va), (vb), (vc), (vd), (ve), (vf), (vg), (vh), (vi), (vj), (vk), (vl), (vm), (vn), (vo), (vp), (vq), (vr), (vs), (vt), (vu), (vv), (vw), (vx), (vy), (vz), (wa), (wb), (wc), (wd), (we), (wf), (wg), (wh), (wi), (wj), (wk), (wl), (wm), (wn), (wo), (wp), (wq), (wr), (ws), (wt), (wu), (wv), (ww), (wx), (wy), (wz), (xa), (xb), (xc), (xd), (xe), (xf), (xg), (xh), (xi), (xj), (xk), (xl), (xm), (xn), (xo), (xp), (xq), (xr), (xs), (xt), (xu), (xv), (xw), (xx), (xy), (xz), (ya), (yb), (yc), (yd), (ye), (yf), (yg), (yh), (yi), (yj), (yk), (yl), (ym), (yn), (yo), (yp), (yq), (yr), (ys), (yt), (yu), (yv), (yw), (yx), (yy), (yz), (za), (zb), (zc), (zd), (ze), (zf), (zg), (zh), (zi), (zj), (zk), (zl), (zm), (zn), (zo), (zp), (zq), (zr), (zs), (zt), (zu), (zv), (zw), (zx), (zy), (zz)~~

**Restricted access:** HAU may restrict access of Assistance Dogs to additional areas for health and safety ~~ss 0 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99~~ arrangements